



# OFFICIAL COMMUNITY PLAN & NEIGHBOURHOOD PLANNING PROGRAM RENEWAL

## *Citizen Advisory Committee Meeting #9 - 2010*

**Date / Time:** Thursday, Apr 8, 2010 @ 4:30 PM  
**Location:** City Hall, Committee Room 1  
**Next Meeting:** Thursday, April 22, 2010, Committee Room 1  
**Attendees:** Dan Pollock; Deborah Curran; Doug Rhodes; Blair Humphrey;  
Robert Jawl; Todd Litman;; Cameron Scott; Deb Day, Kim Fowler;  
Vince Verlaan; Bridget Frewer;

**Regrets:** Mark Hornell; Lisa Helps

**Distribution List:** Committee Members

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### Check in

- Notes from Community Forum debrief circulated by Lisa
- Climate Change discussion paper to be presented to GPC on April 22

### Community Circles

#### Group Discussed:

- Calendar of events
- Bi-weekly email
- Electronic facilitation of workbook
- Distribution of workbooks at Green drinks
- Training sessions



- Research timeline

Action Items:

- Clarify Community Circle purpose, role and use of information on website
- Send out process diagram to CAC

### **Wisdom Councils**

Group Discussed:

- Reporting out on composition of Council
- Use of Wisdom Council output
- Contextualization / explanation of wisdom councils to public

Action Items:

- Add wisdom council text / explanation on website

### **Stakeholder Meetings**

Group Discussed:

- Breaking stakeholders into 4 groups, including subject area experts and implementers
- Use of structured questions
- Handling of meeting summary notes
- Provision of information in advance of meeting (1 week)
- Use of crosscutting questions for all groups i.e. how can we achieve affordable housing? How can we meet GHG reduction targets?
- Have questions to prompt group
- Exploring what's impeding / encouraging

Action Items:

- Include proposed stakeholder consultation approach in next CAC agenda package



**Check out**

**Bike Rack (issues to dealt with at another time)**

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The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the chair immediately

.c.c. Distribution List