



# OFFICIAL COMMUNITY PLAN

## *Citizen Advisory Committee Meeting #18- 2010*

**Date / Time:** Thursday, September 9, 2010 @ 4:30 PM  
**Location:** City Hall, Committee Room 1  
**Next Meeting:** Thursday, September 23, Committee Room 1  
**Attendees:** Deborah Curran; Todd Litman; Lisa Helps; Dan Pollock; Doug Rhodes; Blair Humphrey; Deb Day; Cameron Scott; Helen Cain

**Regrets:** Mark Hornell; Robert Jawl;

**Distribution List:** Committee Members

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### Check in

### Workshop Design

Group discussed:

- Timing of workshops - 4 hours max would be ideal
- Need for introductory context
- Background packages to participants
- Sustainability language and focus
- Test policies with experts and also ask what is missing

Action Items:

Modify workshop design to include:

- Shift to later October / early November
- Change to half day workshops
- Staff will bring draft polices for participants to respond to/refine
- Enhance agenda packages to include info covered in plenary session



## **Neighbourhood Planning Program**

Group discussed:

- Role of neighbourhoods associations
- Quick and efficient planning processes
- Distinguish between policy level, strategy level and design level
- Create typologies for area planning and assess existing conditions against levels
- Workshop participants

Action Items:

Staff to mock up neighbourhood planning model and highlight key items for discussion at the next meeting.

## **Bike Rack (issues to dealt with at another time)**

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The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the chair immediately

.c.c. Distribution List