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**Recommendation:**

That Council approve the timeline for the OCP finalization and adoption as laid out in Option 1:  
Full Review and Integration of Feedback.

Respectfully submitted,

  
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Report accepted and recommended by the City Manager:



Gail Stephens

CS:aw

## 1. Purpose

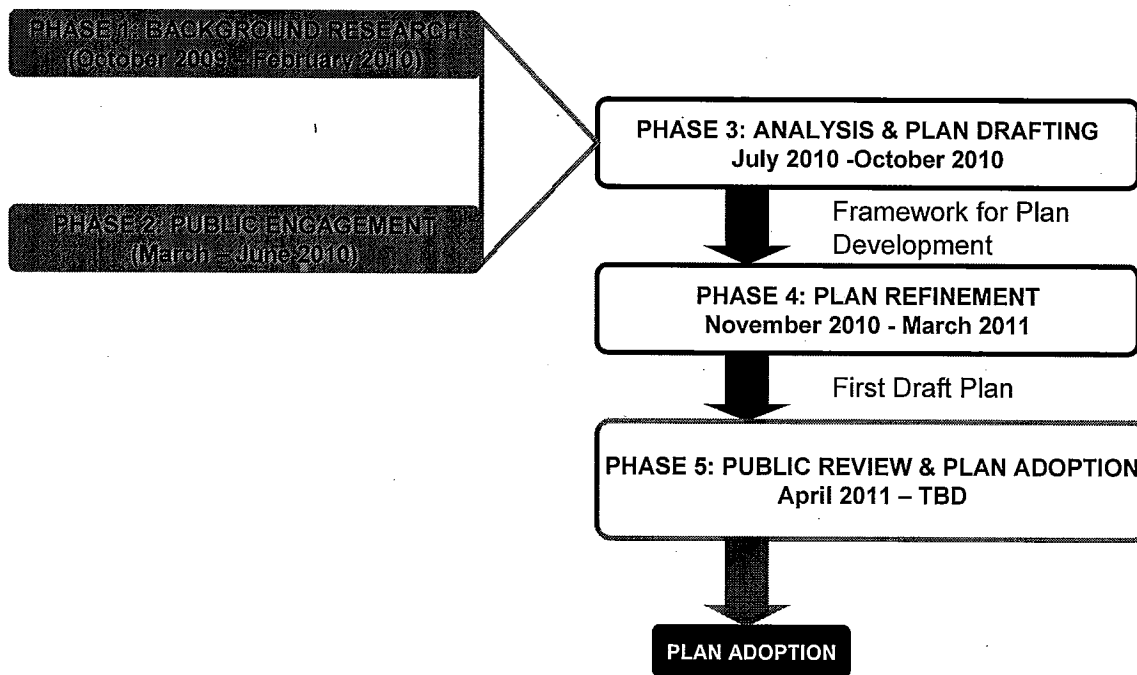
The purpose of this report is to present Council with initial findings of public engagement feedback on the Draft Official Community Plan (OCP) and to seek approval for a timeline to finalize and consider the OCP.

## 2. Background

### 2.1 OCP Process

The OCP process looks to develop a plan that will help guide growth and change in the City of Victoria over the next 30 years. The process was formally initiated on January 14, 2010, with Council approval of the OCP Project Charter and Engagement Strategy (<http://www.shapeyourfuturevictoria.ca/the-plan/council-direction/>). Overall, the OCP project is proceeding through five phases and is currently in Phase 5 (Figure 1). The Project Charter, developed with the input of the OCP Citizen Advisory Committee, set out an ambitious program to undertake development of a new OCP. Supplementary to the Project Charter, as detailed in the April 7, 2011 GPC Report, Council approved an approach to help guide the public review of the Draft OCP, including a Phase 5 Public Engagement Strategy.

**Figure 1: OCP Process Timeline**



As part of the April 7, 2011 report, staff indicated that they would report back to Council on timeline options for the Plan adoption based on the breadth and depth of feedback received. This report provides Council with a summary of the key themes of feedback and provides options for plan finalization timelines. By providing direction on a final timeline, the Project Charter can be supplemented to provide guidance for finalizing a proposed OCP and bringing it forward to Council for consideration.

## **2.2 Public Engagement**

As guided by the public engagement strategy outlined in the April 7, 2011 GPC report, an extensive public review of the Draft OCP was undertaken between April 7 and June 10, 2011. Phase 5 OCP Public Review included broad and focused techniques in alignment with the statutory requirements of the *Local Government Act* (LGA) and engage a range of citizens and stakeholders. Techniques were carefully selected to balance the need for timelines with the respectful engagement of a diversity of participants, including “hard to reach” groups. Attachment C provides an overview of Phase 5 public engagement numbers and a list of events, presentations and workshops. A full account of all public feedback received during Phase 5 will be posted on the OCP website mid-August.

Issues and ideas that were gained in the engagement will be used to inform and shape the review and revision of the Plan structure, objectives and policies consistent with the *OCP Project Charter* and *Civic Engagement Strategy*. Moreover, the OCP process has now well-surpassed its target of engaging 5,000 people in the OCP process and serves as an informative example of the application of best practices in public processes. A full report detailing the design and delivery of engagement will be brought forward to Council at the same time as the proposed OCP.

## **3. Issues & Analysis**

### **3.1 Plan Review Feedback**

A key element of this report is to provide Council with an initial summary of the Plan feedback, identifying the range and depth of issues that were raised in public engagement. Attachment A provides a summary of public feedback. The summary of public feedback in Attachment A identifies some overall issues related to the structure and content of the Draft Plan, but primarily provides a section by section description of key feedback themes and items that will require analysis and resolution.

Attachment B contains formal submissions that were received on the Draft OCP. These comments were received between April and June 2011, and represent a key component of the material that will be used to formulate the proposed OCP. Complementary to written submissions, staff also gathered less formal feedback in the form of meeting notes. While not included in Attachment B, this material also constitutes a significant element of the feedback that will be considered in the Draft Plan revision.

Using feedback obtained through written submissions and meeting notes, staff has performed a preliminary analysis looking to identify key themes that need to be considered in the revision and finalization of the OCP. While public comments were largely supportive of the Draft Plan, this report identifies the issues raised in the review process that would require further consideration, analysis, research or focused engagement to finalize and consider the OCP. This report does not comprehensively identify all issues requiring attention in revising the Draft Plan, but looks to give Council a sense of the breadth and depth of issues raised. Given the scope and scale of issues in Attachment A, a significant amount of effort and time would be required to undertake the research, analysis and engagement needed to meaningfully assess and consider potential revisions to the OCP.

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### **3.2 Development Permit Areas and Heritage Conservation Areas**

As part of the review and update of the OCP, staff are also reviewing and updating Development Permit Areas (DPAs) and Heritage Conservation Areas (HCAs). The review of these areas is occurring concurrently with the update of the OCP policies, but was initiated at a later point and still requires significant analysis and engagement to complete. The update of the DPAs and HCAs is being guided by the Draft OCP Urban Place Designations, as well as directions in the placemaking section of the Plan. Internal review (including legal review), analysis and research, and stakeholder engagement are required to develop and finalize this part of the Plan. Therefore, timeline options will have an impact on whether staff will be able to bring forward a proposed OCP in conjunction with the updated DPAs and HCAs, or a proposed OCP initially and updated DPAs and HCAs as separate items subsequently.

### **3.3 Timeline for Plan Adoption**

The primary purpose of this report is to seek Council approval for a timeline to finalize and consider the OCP. A number of factors weigh into the decision on an appropriate timeline for revising the Draft OCP and moving it through the formal adoption stages:

- The OCP Project Charter includes, as a guiding principle, the timely completion of the process to develop a new OCP. A number of other policy initiatives await the completion of the new OCP, including the Parks Master Plan, the Urban Forest Master Plan and the Transportation Master Plan, so that they can be consistent with its broad objectives and policies.
- A significant volume and depth of feedback has been received, which will require a considerable amount of analysis and discussion to consider potential options for revisions to the Draft Plan. A timeline that enables this level of analysis is vital to ensuring all citizen and stakeholder comments and suggestions are fully considered.
- In keeping with Council endorsed values for public participation, which are included in the OCP Project Charter, it is important to communicate to participants how their input affected decisions. In order to do this meaningfully, staff need to clearly communicate how the public feedback was analyzed, assessed and incorporated into the proposed OCP.

## **4. Options & Impacts**

Table 1 indicates three timeline options for moving the OCP towards adoption. Option 1 involves a full review, evaluation and consideration for integration of all public comments. Option 2 provides for a limited level of analysis, focused on the broader themes of the feedback. Finally, Option 3 provides the most timely response by moving forward with the existing Draft OCP with minimal changes. Of the three Options, Option 1 is the only one that enables a comprehensive consideration of all public feedback and the capacity to undertake thoughtful analysis of key issues, consistent with the principles in the Project Charter. Additionally, Options 2 and 3 would have an impact on the resources of City departments (including the City Solicitor), potentially impacting the timelines of other projects.

**Table 1: Options for OCP Adoption Timelines**

<b>Option 1: Full Review and Integration of Feedback</b>									
	July 2011	Aug	Sep	Oct	Nov	Dec	Jan 2012	Feb	Mar
OCP Revisions	GPC Report	Feedback Analysis and Interdepartmental Review			Senior Mgmt Review	Desktop Publishing / Report Writing	1 <sup>st</sup> & 2 <sup>nd</sup> Reading	Public Hearing	3 <sup>rd</sup> Reading & Adoption
				Council Update					
DPA's / HCA's	Drafting and Stakeholder Engagement				Legal Review				
<b>Option 2: Limited Review and Limited Integration of Feedback</b>									
	July 2011	Aug	Sep	Oct	Nov	Dec	Jan 2012	Feb	Mar
OCP Revisions	GPC Report	Limited Feedback Analysis and Interdepartmental Review	Senior Mgmt Review / Publishing	1 <sup>st</sup> & 2 <sup>nd</sup> Reading	Public Hearing	3 <sup>rd</sup> Reading & Adoption			
DPA's / HCA's	Incorporate existing DPAs into new OCP								
<b>Option 3: Immediate Adoption and No Opportunity to Integrate Feedback</b>									
	July 2011	Aug	Sep	Oct	Nov	Dec	Jan 2012	Feb	Mar
OCP Revisions	GPC Report	1 <sup>st</sup> & 2 <sup>nd</sup> Reading Incorporate existing DPAs into new OCP	Public Hearing	3 <sup>rd</sup> Reading & Adoption					
DPA's / HCA's			Drafting and Stakeholder Engagement regarding new DPAs/HCA's				Legal Review		Initiate Process of OCP Amendment

## 5. Conclusions

The values identified in the Project Charter and Public Engagement Strategy strongly favour a full consideration of Plan feedback. Option 1, which would move the proposed OCP forward to a Council decision by March 2012, provides the best opportunity to meaningfully consider the Plan feedback as part of a proposed OCP. This Option would enable staff to bring forward updated DPAs and HCA's concurrently with the proposed Plan, resulting in a comprehensively updated OCP for Council consideration. Additionally, this timeline would enable staff the time to engage with key external and internal stakeholders on selected issues, as well as leaving open the possibility of updating Council direction on specific policy directions in advance of bringing forward a proposed OCP for consideration.

**7. List of Attachments**

- Attachment A: Summary of Feedback on Draft OCP
- Attachment B: Written Submissions on Draft OCP
- Attachment C: Phase 5 – Summary of Public Engagement Numbers.

## ATTACHMENT A: Draft OCP Feedback Summary

The following is a summary of feedback received on Victoria's Draft OCP between April and June 2011. The tables provide a general summary of key themes identified by citizens and stakeholders; however, they are **not intended to comprehensively identify all issues raised through the engagement process**. Instead, the summaries are intended to highlight key issues that would require substantial staff time to review and consider. The initial table identifies feedback that speaks to the general structure and composition of the Plan, while the remainder of the tables identify feedback themes related to specific chapters of the Plan.

Overall Comments		
Issue / Sub-topic	Explanation	Proposed Action
Strategic Emphasis	Concern that OCP covers too much ground and should be more strategically focused on issues with a spatial dimension.	Analysis Internal Review
Performance Measures	Consider including performance measures for all sections, similar to land management and development and transportation.	Research/Analysis Internal Review Engagement
New Sections	Consider adding sections to comprehensively address Arts and Culture and the Harbour.	Analysis Internal Review
Cross-cutting themes	Assess potential ways to demonstrate connections between topics using themes such as public health, quality of life, harbour, green building, etc.	Research/ Analysis
Trade-offs	Look at a more explicit explanation of the trade-offs of various policy directions and how they impact other topic areas.	Research/ Analysis
Growth Pattern throughout Plan	Translate the overall land use objective of 50% of growth in the urban core, 40% in large urban villages and town centres and 10% in the remainder of the City, into other sections, looking at implications for housing, parks, infrastructure, etc.	Research/ Analysis Internal Review
First Nations Focus	Consider providing more of a focus on First Nations throughout the Plan.	Research/ Analysis Internal Review

Section 3: Vision, Values and Goals		
Issue / Sub-topic	Explanation	Proposed Action
Vision statement	Consider revising vision to better capture unique qualities of Victoria. Feedback received that a more ambitious vision is needed and that the vision statement is generic and could apply to any city.	Internal Review

Quality of life values	Consider highlighting quality of life as a value, as it was identified as a key advantage for Victoria.	Internal Review
Capital city / government role	Nothing in section that identifies Victoria's role as a capital city and highlights the significance of government employment to the economy.	Internal Review
Land/water connection	Consider adding value identifying uniqueness and importance of harbour in Victoria context.	Internal Review
Built form / physical vision	Consider emphasizing role of built environment in identity of City.	Internal Review
Ecological directions	Concern that ecological directions in this section were somewhat overambitious.	Internal Review

### Section 5: Regional Context Statement

Issue / Sub-topic	Explanation	Proposed Action
Urban containment boundaries	Add explicit reference supporting urban containment boundaries in the region	Analysis Internal Review

### Section 6: Land Management and Development

Issue / Sub-topic	Explanation	Proposed Action
Urban Place Designations - Transitions	Concern expressed regarding appropriate height/density transitions in a number of areas, including: <ul style="list-style-type: none"> <li>from Downtown Core to surrounding neighbourhoods, (particularly in North Park and along Cook St. at Yates / Fort)</li> <li>from town centres, urban villages to traditional residential areas (examples include Hillside Town Centre along Doncaster and Victoria West near Alston and Bay Streets).</li> </ul>	Research/Analysis Engagement
Urban Place Designations – OCP vs. LAP Process	Varying feedback received on future orientation of urban place designations and what should be decided in the OCP versus local area plans. Some feedback that designations too closely reflect what exists already, lacking vision for future development, while other felt the designations should more closely follow pre-existing policy.	Analysis Internal Review
Urban Place Designations - interpretation	Consider adding language to clarify how urban place designations will be used to evaluate development applications.	Analysis Internal Review

Urban Place Designations – Conceptual vs. Clear	Diversity of feedback on whether OCP designations should be conceptual (bubbles) or clear (set to parcel boundaries).	Internal Review
Local Area Planning Phasing (Map 2)	Consider revising local area planning phasing through: <ul style="list-style-type: none"> <li>• broadening criteria for prioritization</li> <li>• refining planning boundaries</li> <li>• explaining implications of phases.</li> </ul>	Research/ Analysis Engagement
Core Songhees Residential Place Designation	Consider more fine-grained designations to illustrate and provide more detailed guidance for the diversity of areas in Core Songhees Residential. Also consider changing designation name.	Analysis Internal Review
Harbour Emphasis	Comments were received highlighting the need to amplify Harbour prominence, including: <ul style="list-style-type: none"> <li>• identifying it as a comprehensive planning area</li> <li>• possibly creating a separate plan section</li> <li>• better acknowledging environmental and public recreation values</li> <li>• adding a harbour objective</li> <li>• providing stronger direction for working Harbour.</li> </ul>	Analysis Internal Review
Urban Residential	Consider limiting six storeys in urban residential designations to areas on major roads.	Analysis
Development Feasibility	Ensure built form and areas targeted for growth are viable for the development community, specifically looking at: <ul style="list-style-type: none"> <li>• Six storeys work as a development scale (maximum in urban residential / large urban village)</li> <li>• Douglas St. corridor as a future area for development.</li> </ul>	Analysis/Research Engagement
Urban Place Designations – Uses and Guidelines	Consider reviewing uses and guidelines, including looking at: <ul style="list-style-type: none"> <li>• Visitor accommodation uses in urban residential (Gorge Rd.)</li> <li>• Health, social and harm reduction services in Town Centres and Villages</li> <li>• Exclusive marine uses in properties adjacent to the Harbour</li> <li>• Artist spaces in industrial zones.</li> </ul>	Research/Analysis Interview Review
Changes to Specific Urban Place Designations	Assess potential changes to draft urban place designations, including: <ul style="list-style-type: none"> <li>• Rationale for Cedar Hill / Gosworth village</li> </ul>	Research/Analysis Internal Review

	<ul style="list-style-type: none"> <li>• Size / scale of Fernwood Village</li> <li>• Cook St. Village</li> <li>• Urban residential near Ross Bay Cemetery</li> <li>• Bay at Fernwood</li> <li>• Designations throughout Victoria West</li> <li>• Blanshard School Site</li> <li>• Hillside / Cedar Hill Village.</li> </ul>	
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<b>Section 7: Transportation and Mobility</b>		
<b>Issue / Sub-topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
Coordinated Transportation Planning	Policies and maps need to better link to regional plans and networks, including CRD Pedestrian and Cycling Master Plan and Regional Transportation Corridor Plan.	Analysis; Engagement
Marine Transportation	Consider adding new sub-topic for marine transportation to address gap.	Analysis
Tourism Transportation	Consider better highlighting tourism transportation.	Analysis
Relationship of Bikeways and Greenways	Clarify role of bikeways and greenways in transportation system, including aligning networks, linking destinations and defining outcomes.	Internal Review; analysis
Walking, Cycling and Other Personal Mobility	Consider more policies for non-motorized transport such as electric mobility scooters, and skateboards.	Internal Review; analysis
Parking Management	Concern expressed around artificially high parking standards, as a key factor influencing new development, and the need for a new parkade.	Analysis
Complete Streets in Villages and Town Centres	Consider how a complete streets approach can be emphasized in villages and town centres as a way to enhance liveability and maximize mobility options.	Research/Analysis; Internal Review
Street Classifications	Consider reviewing major road definitions and classifications.	Internal Review

## Section 8: Placemaking

Issue / Sub-Topic	Explanation	Proposed Action
Placemaking Principles and Urban Design Elements (Figure 11)	<p>Revise Figure 11 to list only the urban design elements and use these as sub-topics instead.</p> <p>Consider the addition of "the harbour" and "landscape" as urban design elements. Also, consider renaming "Natural Features and Green Spaces" to add: "blue spaces" and include natural heritage.</p>	<p>Internal Review</p> <p>Research and Analysis</p>
Arts and Learning Facilities	<p>Provide stronger direction for arts and learning facilities as community spaces essential for public dialogue and placemaking.</p>	<p>Internal Review</p> <p>Engagement</p>
Broad Objectives	<p>Consider policy direction for cultural heritage (values, practices, traditions) and archaeological heritage (not real property). Incorporate First Nations' heritage, e.g. values associated with natural landscape.</p>	<p>Internal Review</p> <p>Research and Analysis</p>
Vision For City Image - Neighbourhoods	<p>Concerns that the unique character of Victoria's neighbourhoods is not recognized. Consider the addition of a policy to retain and enhance the character of neighbourhoods.</p>	<p>Internal Review</p> <p>Research and Analysis</p>
Vision For City Image – Natural Heritage	<p>Provide stronger direction for the conservation of natural heritage, both remnant terrestrial and marine ecosystems, and street trees.</p>	<p>Internal Review</p> <p>Research and Analysis</p> <p>Engagement</p>
Vision For City Image – Community Identity	<p>Consider the addition of policy direction for community identity beyond urban design elements. Ideas include Victoria as the capital of BC and a leader in sustainability.</p>	<p>Internal Review</p> <p>Engagement</p>
Vision For City Image - Waterfront	<p>Consider the addition of a policy on a vision for the waterfront as the gateway to Victoria including new landmarks.</p>	<p>Internal Review</p> <p>Research and Analysis</p> <p>Engagement</p>
Vision For City Image – Public Spaces	<p>Provide stronger direction for public space with general guidance on uses and programming that can increase street activity, and supportive zoning and processes such as special events permitting.</p>	<p>Internal Review</p> <p>Research and Analysis</p>

## Section 9: Parks, Recreation and Culture

Issue / Sub-topic	Explanation	Proposed Action
Parks and Open Spaces	<p>Feedback that many neighbourhoods rely on green spaces that do not belong to the City. Desire for public access to these green spaces to be secured.</p>	<p>Research/ Analysis</p> <p>Internal Review</p>

Parks and Open Spaces	Desire for more City parks in specific neighbourhoods.	Analysis Internal Review
Parks and Open Spaces	Consider reviewing greenways network, including connectivity and potential acquisitions.	Internal Review
Access to Recreation	Desire for more indoor social gathering spaces, particularly for youth and seniors.	Analysis Internal Review
Access to Recreation	Desire for additional youth-oriented park and outdoor recreation facilities.	Research/ Analysis Internal Review
Facilities	Consider including green infrastructure goals for City facilities.	Research/ Analysis Internal Review
Design of Parks and Facilities	Concern over potential loss of ecological integrity as other uses expand in parks.	Internal Review
Design of Parks and Facilities; Cultural Spaces	Desire for additional recreational and cultural facilities to serve children and families throughout the seasons, particularly in Downtown core.	Research/ Analysis Internal Review
Cultural Spaces	Desire to reinforce prominence of Arts and Culture through its own chapter.	Internal Review Analysis
Cultural Spaces	Concern about adequate catchment to support new purpose-built arts centre and potential impact on existing facilities.	Research/ Analysis Internal Review
Cultural Spaces	Varying support regarding the development of a permanent outdoor performance location and use of parks for festivals and events. Support expressed for animating public realm. Concerns expressed regarding noise, loss of other park values and commercial use of public space.	Research/ Analysis Internal Review
Cultural Spaces	Consider opportunities for more venues and events for arts and culture that are accessible to all ages.	Research/ Analysis Internal Review
Commercial Uses in Parks	Concern regarding potential commercial uses in parks (e.g. street food vending, concerts).	Research/ Analysis Internal Review
School Lands	Suggestion to consolidate policies in different sections regarding school lands. Concern that certain policies may conflict, and that policy priorities should be clarified.	

## Section 10: Environmental Management

Issue / Sub-Topic	Explanation	Proposed Action
Ecosystem Management	Consider additional policy that acknowledges species-at-risk and provisions for protection.	Research/Analysis Internal Review
Ecosystem Management	Suggestion to recognize habitat and other needs of migratory species.	Research/Analysis Internal Review
Fresh Water Ecosystems	Consider additional tools and policies to further protect fresh water ecosystems.	Research/Analysis Internal Review

Fresh Water Ecosystems	Suggestion to incorporate additional policies and actions for restoration of Bowker Creek. Suggestion daylight and restore additional watercourses.	Research/Analysis Internal Review
Marine Ecosystems and Shoreline Management	Consider additional tools and implications for protection of shoreline areas and marine foreshore areas.	Research/Analysis Internal Review
Urban Forest Management	Consider additional policies to protect and restore urban forest, including adaptation to climate change.	Research/Analysis Internal Review
Noise Pollution	Desire to address noise impacts in all new developments, not just those adjacent to the Working Harbour	Research/Analysis Internal Review
Pollution	Concern that more attention could be given to environmental impacts of cruise ships and associated land-based movement of ship passengers.	Internal Review
Light Pollution	Consider impacts of night lighting on fish and bird habitat.	Research/Analysis Internal Review
General	Consider renaming chapter "Ecological Function" or "Ecosystems" to reinforce focus of chapter.	Internal Review

### Section 11: Infrastructure

Issue / Sub-Topic	Explanation	Proposed Action
Infrastructure Reporting	Consider the addition of a sub-topic that commits the City to report on capital assets in terms of physical condition and financial needs.	Internal Review Research and Analysis
Infrastructure Gap	Concerns with respect to City expectations that new development will carry the cost of the relocation of overhead wiring to underground, and that the City would not consider or value these works as an amenity.	Internal Review Engagement
Integrated Rain Water Management	Provide policy direction for the establishment and maintenance of a City storm water utility.	Internal Review

### Section 12: Climate Change and Energy

Issue / Sub-Topic	Explanation	Proposed Action
Sustainable Energy Hierarchy	Revise the Sustainable Energy Hierarchy to capture all options.	Internal Review Analysis and Research
Renewable Energy	Consider market driven model and the feasibility of renewable energy as a revenue generator for the City.	Internal Review Analysis and Research

### Section 13: Housing and Homelessness

Issue / Sub-Topic	Explanation	Proposed Action
Housing Continuum Housing Terminology	Concerns with respect to perceptions of a hierarchy of housing types, and terminology in the continuum.	Research/Analysis Internal Review Engagement
Housing Supply For Future Needs	Suggestion for the City to assess the supply and needs for different housing types in relation to changing demographics (e.g. seniors).	Internal Review Research and Analysis
Housing Supply For Future Needs	Concern about the impact that the housing types associated with certain urban place designations will have on neighbourhood character.	Internal Review
Housing Affordability in General	Concern regarding the impact that development regulations, processes, taxation rates and other requirements may have on affordability of housing.	Research/Analysis Internal Review Engagement
Housing Affordability in General	Concern that OCP does not go far enough in developing tools, strategies and targets to address certain types of housing and eliminate homelessness.	Internal Review Engagement
Housing Affordability in General	Concern that affordable housing is not explicitly identified as an amenity to be provided in exchange of density bonus.	Internal Review Research and Analysis
Housing Affordability in General	Concerns with respect to absence of housing policy for First Nations, youth-at-risk. Additional analysis and policies desired for seniors housing.	Internal Review
Housing Affordability in General	Additional policies desired to strengthen and/or encourage: <ul style="list-style-type: none"> <li>• new multi-family developments that target a range of incomes</li> <li>• cooperative housing</li> <li>• private development of rental units</li> <li>• workforce housing</li> <li>• ongoing maintenance of private rental stock</li> <li>• security of tenure during upgrades to aging rental housing stock.</li> </ul>	Internal Review Research and Analysis
Housing Diversity	Concern that stronger language is needed to emphasize the role of all neighbourhoods in accepting transitional, supported and affordable housing.	Internal Review Research and Analysis
Upgrades and Adaptations of the Housing Stock	Concern whether policy to limit conversion of rental units to stratified units is effective and/or desirable.	Internal Review Research and Analysis Engagement

<b>Section 14: Economy</b>		
<b>Issue / Sub-Topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
Economic Assets	Provide stronger direction for the Harbour and cultural facilities as major draws for tourism, as well as broader economic development.	Internal Review Engagement
Economic Assets	Concerns that Victoria's character neighbourhoods are not considered as economic assets.	Internal Review Engagement
Economic Development	Consider the addition of a policy that commits the City to report on environmental, social and economic impacts of all sectors.	Internal Review
Economic Land Uses	Consider the inclusion of the Arts and Culture sector under the Industrial designation, and Tourism/Visitor Services in Large Urban Villages and Town Centres.	Internal Review Engagement
Competitive Business Environment	Consider the addition of a policy that commits the City to report on the cost of business in Victoria in comparison to CRD communities.	Internal Review Engagement
Tourism and Visitor Services	Concerns with respect to positive and negative impacts of tourism on residents, businesses and jobs.	Internal Review Engagement Research and Analysis
Education and Health Services	Provide general direction for Victoria as a learning city.	Internal Review Engagement
Sports	Provide policy direction for the role of sport events as economic driver.	Internal Review Engagement Research and Analysis

<b>Section 15: Community Well-being</b>		
<b>Issue / Sub-Topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
General	Varying support for including certain community well-being policies in OCP, particularly those without a land use dimension.	Internal Review
General	Concern that City's ability to end poverty and address other social issues not be overstated.	Internal Review
Social Equity	Consider whether additional policy is needed to address the impacts that social services may have on immediate neighbourhood, with goal of ensuring that those activities occurring outside a social service not jeopardize those valuable activities taking place inside.	Research/ Analysis Internal Review
Multigenerational Neighbourhoods	Youth: Desire for additional policies to encourage youth-oriented facilities, businesses, housing affordability, programs and public spaces.	Research/ Analysis Internal Review

Multigenerational Neighbourhoods	Families with Children: Desire for additional policies to further address needs of families with children, including: <ul style="list-style-type: none"> <li>Residential development targeted to families with children (under 18)</li> <li>Housing affordability</li> <li>Access to community amenities</li> <li>Features in downtown core, including key public space and children's museum.</li> </ul>	Research/ Analysis Internal Review
Community Development	New Canadians: Suggestion of more substantive policy for attracting, retaining and meeting needs of new Canadians.	Research/ Analysis Internal Review
Community Development	Varying support for including policies that specifically target certain populations. Support for more explicit focus on needs of growing urban aboriginal population. Concern that specific groups are identified over others, and that all groups should be equal.	Internal Review
Public Engagement	Support for policies. Concern expressed over City's ability to implement stated policies.	Research/ Analysis Internal Review.
Personal and Public Safety	Desire to specify harm reduction services and social services in urban place guidelines for village designations.	Internal Review
Public Water	Desire for additional policy to retain right to public drinking water in the public realm.	Internal Review
Pets	Concern that housing, services, parks and facilities to accommodate households with pets not addressed in OCP.	Research/ Analysis Internal Review

<b>Section 16: Food Systems</b>		
<b>Issue/Sub-topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
Urban Food Production	Varying levels of support for use of parks and other public lands for food production activities, particularly allotment gardens. Concern over loss of park and public land to specialized uses. Support for providing public lands for food purposes. Need to carefully engage citizens in discussion.	Research/Analysis Internal Review
Urban Food Production	Concern that objectives for food production in public and private spaces do not impede density objectives of OCP.	Refine Prioritization
Food Production on Private Lands	Varying levels of support for food production features in private developments. Concern regarding cost to private sector, and potential for low use by residents.	Research/Analysis

Comprehensive Food System Planning	Varying levels of support regarding policies to support regional agriculture and regional food infrastructure. Concern that regional issues and food systems are beyond City's role. Support for recognizing that City has a role in sustaining regional agriculture.	Internal Review
Food System Infrastructure	Positive and negative feedback regarding potential for expanded street food vending, particularly in parks.	Research/Analysis Internal Review

### Section 17: Emergency Management

Issue / Sub-Topic	Explanation	Proposed Action
Protection of Development From Hazardous Conditions	Provide direction for future development in areas of the city at high risk from hazards, such as major earthquakes and flooding.	Internal Review Analysis and Research
Incentives	Consider the creation of new City funding and property tax incentives to seismic upgrades. Also give consideration to zoning variances for new development that will achieve post-seismic standards.	Internal Review Analysis and Research
Public Awareness	Consider the allocation of resources for a new City program to raise awareness of the need for seismic upgrades and to provide guidance.	Internal Review
Intergovernmental Coordination	Undertake advocacy to the Province for the purpose of amendments to the Local Government Act, or Emergency Program Act, or both, to enshrine the coordination of emergency plans on a regional scale.	Internal Review

### Section 18: Plan Administration

Issue / Sub-Topic	Explanation	Proposed Action
Density Bonus	Concerns with respect to voluntary provision of amenities and the type of amenity to be provided in exchange for density bonus.	Internal Review Engagement
Density Bonus	Consider including a formula for the calculation of the value of amenities and uplift in density to provide direction for the listing of desired amenities in local area plans and amenities secured through site development.	Internal Review Research and Analysis
Plan Consistency	Concerns with respect to OCP amendments for consistency with local area plans.	Internal Review Engagement
Impact Assessment	Consider the addition of a sub-topic that commits the City to deliver or require impact assessment studies: environmental; social and economic.	Internal Review Research and Analysis

<b>Section 19: Local Area Planning</b>		
<b>Issue / Sub-Topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
Plan phasing	Consider broadening criteria used to prioritize Local Area Planning (LAP) phasing, including things like recent development activity, urban design considerations and non-growth related criteria.	Research/Analysis; Engagement
Link between Phasing and Growth	Clarify relationship between anticipated growth and LAP phasing boundaries in Map 2, including area not identified for initial planning (white areas).	Research/Analysis
Study Area boundaries	Consider changing conceptual boundaries for certain local area planning areas in Map 2.	Analysis; Engagement
Role of neighbourhood plans	Clarify how existing neighbourhood plans will be used and managed in new LAP approach.	Analysis
Harbour	Consider better integrating harbour into local area planning section, including phasing.	Research/Analysis
Rationale for Local Area Plans	Strengthen rationale for LAP approach that acknowledges and responds to complex urban fabric.	Analysis; Internal Review
Neighbourhood Association Role	Consider clarifying role of neighbourhood association in local area planning.	Analysis; Engagement
Planning Process	Desire expressed to incorporate a more bottom-up approach in planning process.	Analysis; Engagement
Planning System	Consider clarifying the relationship amongst local plans and other planning initiatives.	Analysis; Engagement

<b>Section 20: Neighbourhood Directions</b>		
<b>Issue / Sub-Topic</b>	<b>Explanation</b>	<b>Proposed Action</b>
Connections to adjacent areas	Consider highlighting linkages to adjacent neighbourhoods or municipalities both through directions and maps.	Analysis
Harbour emphasis	Consider emphasizing harbour and linkages to neighbourhood and waterfront amenities.	Internal Review
Map Annotation	Identify strategic directions graphically on associated maps.	Research/Analysis
Linkages to existing plans	Examine Urban Place Designations in relationship to land use guidance in neighbourhood plans.	Research/Analysis
Local Area Plan Scope	Consider specific feedback received that identified items to be included in the scope of local area plans.	Research/Analysis Internal Review

## Section 21: Adaptive Management

Issue / Sub-Topic	Explanation	Proposed Action
General	Some concern expressed regarding implementation of policies.	Internal Review
Planning Process	Suggestion of citizen advisory committee to support ongoing implementation of OCP.	Internal Review
Plan Evaluation	Concern for lack of specific timeline for OCP review.	Internal Review

## Attachment B: List of Written Submissions

Category	Group
<b>Community Associations (8)</b>	Burnside Gorge Community Association
	James Bay Neighbourhood Association
	Rockland Neighbourhood Association
	North Jubilee Neighbourhood Association
	Downtown Residents Association
	Hillside Quadra Neighbourhood Action Group
	Oaklands Community Association Land Use Committee
	Victoria West Community Association Land Use Committee
<b>Public Advisory Committees (2)</b>	Public Advisory Planning Committee
	Community Development Public Advisory Committee
<b>Agencies and Other Government (8)</b>	Western Economic Diversification
	Greater Victoria Harbour Authority
	Saanich
	Ministry of Forests, Lands, and Natural Resource Operations, Heritage Branch
	Ministry of Forests, Lands, and Natural Resource Operations
	Capital Regional District
	Ministry of Community, Sport and Cultural Development
	Office of the Minister of Fisheries and Ocean
	AIDS Vancouver Island
	Gorge Waterway Initiative
<b>Groups &amp; Organizations (13)</b>	Royal BC Museum
	Partnership in Learning and Advocacy for Young Children (PLAY) Greater Victoria
	Downtown Service Providers
	Capital Regional District Housing Action Team and Greater Victoria Coalition to End Homelessness

<b>Category</b>	<b>Group</b>
	Victoria Esquimalt Harbour Society – submission I
	Victoria Esquimalt Harbour Society – submission II
	Garry Oak Ecosystems Recovery Team
	Bowker Creek Initiative
	Capital Region Food and Agriculture Initiatives Roundtables (CR-FAIR)
	Urban Development Institute
	Children's Museum of Victoria Association
<b>Individuals (37)</b>	Richard Field
	Howard Willis
	Rob Thomson
	David Harper
	Jennifer Kay
	Brian Emmitt
	John Tupper
	Jonathan P. Sexter
	Tim Houlihan
	Debra Hellbach
	Deborah Curran
	Jack Meredith
	Bonnie Mae Newsman
	Jan Cadieux
	Deirdre Gotto
	Mary Doody-Jones
	Gerry Howell – Submission I
	Gerry Howell – Submission II
	Gerry Howell – Submission III
	Jill Stainforth
	Jim Allard
	Bradley Clements
	Joyce Harrison

<b>Category</b>	<b>Group</b>
	Jane Wheatley
	Andrew (no surname provided)
	Chris Tilden
	Lynea McDowell
	Harold Wickstrom
	Paul Reilly
	Roger Tinney
	Bridley (no surname provided)
	Betty Gibbens
	Drew Smith
	Richard Whelan
	Doug Leighton
	Leif Bluck
<b>Citizen Insight Council (1)</b>	Report on Outcomes Achieved
<b>Local Area Planning Workshop (1)</b>	Workshop Summary

**Attachment C: Phase 5 - Key Public Engagement Numbers and Events**

Public engagement in Phase 5 of the OCP update was designed to engage citizens and stakeholders through the spectrum of techniques that are listed in the *Civic Engagement Strategy*. Techniques were carefully selected to reach a diversity of citizens and stakeholders in all areas of the City, including youth and citizens who were new to participating in a local government processes. The sections below present a summary of engagement numbers (1 – 3) and an overview of different events, meetings and workshops that were held during Phase 5 (4).

**1. Techniques to Share Information**

The following techniques were used to inform the community about the OCP update, and provide balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/solutions.

<b>Technique</b>		<b>Approximate Numbers</b>
Coffee Talks		10 events 305 participants
Printed Materials	<i>Mailout</i>	34,000 copies to households and businesses
	<i>Postcards</i>	1,200
	<i>Posters</i>	250
Website		3,478 visits or "hits", during Phase 5 2,302 unique visitors
Designated staff contact person		10 calls or emails/week
Regular email updates to stakeholder list and City staff		Distribution list of 975 citizens and stakeholders. All City staff with access to email.
CALUC referral		12 neighbourhoods
Targeted emails to past workshop participants		70 organizations
Earned Media		7 known media stories
Advertisements		Various media and Facebook
Social Media		29 unique posts or tweets
Displays		City Hall and Downtown Public Library locations

**2. Techniques to Consult and Involve: Broad Community Engagement**

The following techniques were used to consult and involve the broader community. The goal was to obtain feedback on analysis, issues and alternatives, as well as to work with the community to ensure that aspirations and concerns were understood and considered.

	<i>Citizen Insight Council</i>	7 participants 1 meeting
Workshops	<i>Council Workshops</i>	5 workshops
	<i>Local Area Planning Workshop</i>	25 participants
	<i>Other Workshops</i>	65 participants 4 workshops
Feast Hosted by Esquimalt First Nation		75 participants

### 3. Techniques to Collaborate and Empower

The following technique was used to collaborate with the community, in partnership with community representatives.

Technique	Individuals Engaged
Citizens Advisory Committee	7 members 7 meetings to review Draft Plan content

### 4. List of Phase 5 Events, Meetings and Workshops

The following list presents information regarding the different events, meetings, workshops and other activities that staff held with community members or other stakeholders during Phase 5.

Description	Day	Attendance (approximate)
<b>Coffee Talks</b>		
Moka House Fort Street	Friday, 15 April	20
Cornerstone Café	Friday, 15 April	30
Crystal Pool	Tuesday, 19 April	30
Moka House (Hillside)	Wednesday, 20 April	20
Moka House (Cook Street)	Wednesday, 20 April	40
Bay Centre Sustainability Fair	Thursday, 21 April	30
James Bay Coffee Co	Thursday, 21 April	10
Downtown Y	Thursday, 21 April	15
Quadra Village Days	Saturday, 7 May	30
Moss Street Market	Saturday, 14 May	80
<b>Open Houses</b>		
Atrium	Thursday, 28 April	150
Vic West Community Centre	Saturday, 7 May	20
Fairfield Community Place	Saturday, 14 May	80
Oaklands Community Centre	Tuesday, 31 May	60

<b>Other Workshops</b>		
Planning for Learning and Advocacy for Young Children (PLAY Greater Victoria)	Wednesday, June 22	18
ProArt Alliance	Wednesday, June 1	11
Emerging Green Builders	Thursday, June 2	30
Design Community Workshop - Placemaking	Wednesday, June 8	5
<b>Advisory Committees</b>		
All Committee Workshop	Wednesday, May 13	25
Advisory Design Panel	Wednesday, May 25	6
Community Development Advisory Committee	Thursday, May 2	7
Environment and Infrastructure Advisory Committee	Tuesday, April 26	8
<b>Youth</b>		
Community Café for Youth	Thursday May 26	30
Landsdowne Middle School Challenge Program presentation & walking tour	Wednesday, May 25	20
Vic High English 11 presentation & walking tour	Tues/Wed, May 31/ June 1	23
Vic High Leadership 12 presentation & walking tour	Thursday, June 2	31
<b>Feast hosted by Esquimalt First Nation</b>		
	Friday, May 27	75
<b>Citizen Insight Council</b>		
	Saturday, May 28	7
<b>Other Levels of Government and Representatives</b>		
Saanich Planning	June 9	1
Capital Regional District Planning	May 17	3
Members of Legislative Assembly - briefing for Rob Fleming and Carole James	Wednesday, June 8	3
Ministry of Community Development, Sport and Culture	May 18	1
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